



Wellesley Country Club

2021 Job Posting

Assistant Professional

www.wellesleycc.com

ABOUT WELLESLEY CC

Wellesley Country Club is a premier, private member-owned facility, located 14 miles west of Boston, MA. Originally designed by Donald Ross and established in 1910, Wellesley has hosted a U.S. Senior Women's Amateur, USGA State Team Championship, three Massachusetts Men's Opens, and five Massachusetts Women's Opens. Additional club amenities include a 6-hole short course, indoor tennis, outdoor clay tennis courts, paddle tennis, pool, and fitness center.

JOB DESCRIPTION & RESPONSIBILITIES

Wellesley CC is looking for a candidate who is professional, personable, and service-oriented, that is motivated to further their career in the golf industry. The candidate will:

- Assist in all aspects of the day to day operation, including but not limited to tournament operations, golf shop operations, lessons, club fitting, junior golf, and merchandising.
- Possess strong communication and organizational skills.
- Provide exceptional customer service and hospitality to members and guests.
- Be willing to help out in any area of the operation depending on the daily activity levels at the club.

COMPENSATION & BENEFITS

- \$1200-\$1500 per week - Includes wages, lesson income, junior golf income, and gratuities.
- Health Insurance, Dental, Eye, and 401K after the employer waiting period.
- Paid PGA/LPGA dues, PGA/LPGA school tuition allowance, meals, staff uniform, and possible golf club staff opportunity.

EXPERIENCE

- PGA or LPGA Member or enrolled in the Associate Program
- Private club experience a plus
- Proficient with tournament operations software (Golf Genius), Microsoft Word, Excel, and Publisher

EMPLOYMENT DATES

March - December (flexible)

RESUME DEADLINE

February 15, 2021

Please email cover letter, resume, and references to phillips.jeffj@gmail.com

CONTACT INFORMATION

Jeff Phillips

Head Golf Professional

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