



Summer Golf Shop Internship
Aspetuck Valley Country Club
Weston, Connecticut

About Aspetuck Valley Country Club:

Aspetuck Valley Country Club is a private country club perpetuated solely for the enjoyment of its members and their guests. AVCC has been a “family” oriented club from its outset and has always offered outstanding programs for children from toddlers to late teen years.

About the Job:

AVCC is looking for an energetic, team player to work 40 hours a week. The internship will start the 3rd week of May and run through the second week of August (start and end date are flexible). There may be some work required on certain weekends throughout the summer for special events. The intern will be paid an hourly rate, be provided a uniform and meals on duty, and will be granted playing privileges for qualified candidates. Housing and transportation will not be provided. AVCC is closed on Monday's.

Responsibilities include:

- Assist in managing the day-to-day operations of the golf shop while providing exceptional customer service to members and guests.
- Greeting members and guests with a positive attitude at all times.
- Assisting with events and working with the professional staff to provide an exceptional customer service experience.
- Becoming fluent in member services, responding to emails, merchandising and ordering hard goods and soft goods.
- Assist in the pro shop operations including answering phones, scheduling lessons, placing special orders, and inventory control.
- Other duties as assigned.

Requirements:

- Candidate must be positive, outgoing, and personable.
- He or she must be detail oriented, organized, and have the ability to multi-task on a daily basis.
- Proficient in all Microsoft Office programs
- A quick learner for all systems used by the golf shop.
- Preferred: Excellent customer service skills with a high level of professionalism

Qualified candidates should email their resumes to Jack Powers, Head Golf Professional at Aspetuck Valley Country Club: jpowersavcc@aol.com