



Laurel Links Country Club
6400 Main Rd, Laurel, NY

1ST ASSISTANT GOLF PROFESSIONAL

FACILITY MISSION STATEMENT

Laurel Links Country Club is a premier family-oriented private country club with a primary focus on golf. The Board of Directors and management strive to provide superior physical facilities and high-quality programs for sporting and social activities while maintaining an atmosphere that values personal attention, honors the heritage and etiquette of golf and other sports, and fosters a spirit of respect and friendship among its members.

JOB DESCRIPTION

GENERAL RESPONSIBILITIES

- This position will be seasonal from approximately April 1 into November. The club is considering a major renovation of facilities in an effort to expand seasonal golfing opportunities for the membership. This will potentially create opportunity for off season employment.
- The 1st Assistant Golf Professional will assist the Head Golf Professional in all aspects of day-to-day golf operations of the facility.
- The Golf Operation at Laurel Links CC intends to develop aspiring professionals. The 1st assistant will be expected to help mentor apprentices and interns to develop within the profession.
- All duties of the position shall be performed with a commitment to the highest level of customer service.

SPECIFIC REPONSIBILITIES

- Help to further develop expanding women's and junior's programs
- Conduct private and group golf instruction to all levels of play
- Play with members/guests
- Tournament operations – Golf Genius experience a must
- Assist in managing all league events (Men and Ladies)
- Assist/Conduct all junior activities including junior camps/clinics and the Junior interclub program
- Responsible for inventory control of hard goods. Assist shop manager with soft goods and special orders.
- Provide an excellent golfer experience by monitoring pace of play and interacting with members preparing to play
- Assist with the opening and closing procedures in the Golf Shop
- Oversee/Assist with management of outside services to ensure the highest level of customer service
- Club fittings – The Callaway fitting cart is our primary fitting unit
- Club repair – membership actively engages repair program for regripping, reshafting and bending

KNOWLEDGE, SKILLS, and TRAITS:

- PGA or LPGA Class “A” Member
- Rules of Golf
- Club fitting experience/knowledge
- Club repair experience/knowledge
- Necessary computer applications experience:
 - **Golf Genius – “Premium version” experience a plus but not required**
 - Publisher, Excel, Word
- Helpful (but not required) computer applications experience:
 - ClubMTech POS software
 - Constant Contact
- Enthusiastic, energetic, highly motivated and knowledgeable of the industry
- Strong organizational and planning skills

COMPENSATION

Compensation Package commensurate with experience includes:

- Salary
- Lessons, Clinics, Junior golf camps/clinics
- Outings
- Job Benefits:
 - On site housing
 - PGA Dues
 - Uniform/Clothing allowance
 - Bonus
 - Playing/Practice

APPLYING

Please submit resume, cover letter and references to:

Steve Haggerty, PGA

Head Golf Professional

Laurel Links Country Club

shaggerty@laurellinkscc.com

DEADLINE TO APPLY IS DECEMBER 15th

Club website: www.laurellinkscc.com