



**DIRECTOR OF INSTRUCTION  
THE TUXEDO CLUB**  
1 West Lake Road | Tuxedo Park | New York

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**FACILITY DESCRIPTION**

The Tuxedo Club is a private member-owned country club in the Metropolitan PGA Section that is located in the Ramapo Mountains, approximately 45 miles northwest of New York City. Founded in 1886, its facilities include an 18-hole Robert Trent Jones designed golf course, lawn tennis, court tennis, racquet courts, squash, platform tennis, swimming pool, boathouse, golf clubhouse and the main clubhouse, which overlooks scenic Tuxedo Lake. More recently, the club has implemented its new long-term vision under the guidance of renowned Golf Course Architect Rees Jones.

The Tuxedo Club has an active golfing membership with over 500 members whom play approximately 17,000 rounds annually. Yearly golf activities include member tournaments, outings, summer camps, clinics and private lessons.

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**JOB DESCRIPTION**

**General Responsibilities:** The Director of Instruction will ensure a successful instructional program through planning, organizing, promoting and developing all golf instruction curriculum, as well as developing the skills of all instructors in order to meet the needs of the entire Tuxedo Club membership. To be proactive and innovative in creating and delivering golf development initiatives.

**Specific Responsibilities:**

- To organize, promote and deliver effective coaching for members, juniors, guests, and other interested parties, ensuring that participants' needs are identified, coaching sessions are planned and delivered to develop participants' performance and the effectiveness of sessions is evaluated and reviewed.
- To organize, promote and deliver golf events that generate new participants, new members or which grow the amount of golf played by established golfers.
- Provide a menu of instructional programs that are attractive to all levels of golfers.
- Utilize state of the art teaching and learning theories, and be able to integrate the use of teaching aids including videotape and launch monitor, when appropriate.
- To provide effective team leadership, motivating and monitoring members of the instructional team to ensure that customers consistently receive the high standards of coaching expected
- Promote growth, development, and consistency of instruction of all instructional staff through team work – and specifically during weekly staff meetings and semi-annual performance reviews.
- To actively participate in networking opportunities, developing links with external agencies (local schools, clubs, businesses, etc.) to promote the game of golf and facility to potential new members and golf participants.
- To develop the facility's reputation of consistently delivering high quality coaching, custom fitting and repairs, expert advice and service in the golf shop.
- Maintain a high level of visibility with both Members and guests.
- Play golf frequently with members of all ability levels and offer complimentary assistance to members as time permits.
- Be available to assist the Professional Staff during major club events – be a 'team player'.

- Ensure that the practice facility is professionally-maintained and that safe, clean, organized, and professional conditions exist throughout the day.
- Maintain a high level of playing ability and represent the Club and PGA/LPGA in local and sectional events.

**Qualifications:**

- Minimum 3 years of experience as a Teaching Professional or Director of Instruction preferred.
- Additional experience and certifications – i.e. TPI, FlightScope, TrackMan, K-Vest, U.S. Kids, etc. – looked upon favorably.
- This position requires an individual with a history of demonstrating effective leadership, a strong instructional background, and who possesses outstanding communication and managerial skills.
- Enthusiastic, outgoing attitude and personality.

**Education Requirements:**

- High School diploma or GED required; Bachelors degree (BA/BS) preferred.
- PGA Class A Preferred

**Timing:**

Position begins April 1, 2018 (flexible) and is ideally a year-round position utilizing a very modest indoor teaching studio throughout the winter. Consideration may be made for seasonal applicants with the right credentials.

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**COMPENSATION**

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**Compensation:**

100% of all lesson and clinic revenue

**Please contact for anticipated total annual compensation**

**Job Benefits:**

- Full Health Benefits
- 401k Retirement Benefits (following a year's employment)
- PGA Education Allowance - including PGA Dues
- Playing & Practicing Privileges

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**HOW TO APPLY**

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**Please submit cover letter, resume, & references to [cmuldoon@thetuxedoclub.org](mailto:cmuldoon@thetuxedoclub.org)  
The deadline to apply is February 15, 2018**

