

Metropolis Country Club

Assistant Golf Professional Job Description

Metropolis Country Club is now accepting resumes for the position of Assistant Golf Professional/Teaching Professional.

Metropolis Country Club, established in 1922, is a private member owned club located in White Plains, New York. The golf course, originally designed by Herbert Strong, recently underwent an extensive restoration under the direction of architect Ron Forse, and is ranked among the best in the golf rich metropolitan New York area.

Qualified candidates should be self-motivated and passionate about teaching the game of golf. Duties include but are not limited to: teaching, playing, tournament operations, merchandising, limited shop time, and assisting in all aspects of the golf operation.

The season will be approximately March 13th - Oct. 31st.

Metropolis Country Club offers a competitive salary, health benefits, 401k, PGA dues, meals and clothing allowance.

RESPONSIBILITIES:

- Must possess strong organizational, communication and interpersonal skills
- Offer individual and group lessons for Metropolis Country Club members of all abilities
- Be proficient in use of technology to teach students
- Be certified & proficient in club fitting and the use of the latest technologies to fit all levels of golfers for equipment
- Must have a working knowledge of Golf Genius tournament software
- Assist professional staff with tournament operations administration member events and outings. Including but not limited to: entering & updating data, printing reports, scoring, post event summaries, results, awards and assigning of tournament credit, etc.
- Actively engage in the implementation of player development programs to grow the game of golf at Metropolis Country Club
- Assist with inventory management: work closely with other assistants to ensure the proper receipt, invoicing and entry of merchandise into POS system
- Be willing to do all jobs associated with the golf operation when necessary
- Maintain class "A" PGA/LPGA status
- Assist Head Professional in Pro Shop Staff scheduling and budgeting
- Represent Metropolis Country Club in local, regional and national PGA sanctioned events
- Participate in Pro-Ams with Men, Women, and Juniors
- Be available to play golf with membership and their guests
- Manage all aspects of the Golf Operation in the absence of the Head Golf Professional