



Position: First Assistant Golf Professional
Full Time: Year-Round Position



Preferred Qualifications

- PGA /LPGA Member
- Public speaking ability
- Fundamental knowledge of the rules of golf
- Strong organizational, planning, and prioritization skills
- Proficient in club fitting, TrackMan, and video analysis software
- Experience using the golf genius tournament software, Microsoft publisher, word, and excel

Compensation/Benefits

- Individual & Junior Instruction: \$20,000+ receiving 100% of lesson income
- Holiday Bonus: Member Contributed
- PGA/LPGA Dues: 100% paid by Club
- Staff Equipment Agreement
- Partial Health Benefits (per club policy)
- 401K with employer match (per club policy)
- Playing and practicing privileges
- Uniform provided
- Meals while on duty

The total compensation from all income streams listed above (not including health/retirement benefits) will be in the range of \$70,000 – \$90,000



Position Description

We are looking for a highly determined assistant golf professional with the career goal of becoming a Head Golf Professional. This assistant will be mentored with a clear job description along with monthly expectations and evaluations to help achieve their goals while working at the club. They will not only be given the opportunity to expand their knowledge in all aspects of the golf operation but will be expected to play in tournaments to enhance their game while representing Cherry Valley Club. Additionally, we understand the demands of the modern work schedule and the importance of a work-life balance and want to work with you on creating a flexible schedule tailored to you.

Responsibilities

- Involvement in the MET Section including playing in tournaments (minimum of 2 per year), and section meetings/educational seminars.
- Work with the Head Golf Professional on maintaining operations budgets throughout the season.
- Lead Men's Golf events and assist with a portion of club outings.
- Manage a growing junior golf program including the coordination and facilitation of camps, after school programs and clinics.
- Provide private golf instruction and an exceptional club fitting experience to all members and guests.
- Work with assistants and interns to develop and grow weekly clinics.
- Oversee the professional staff scheduling to assure proper performance.
- Supervise and train the Outside Operations Staff and Golf Interns.
- Assist the Head Golf Professional and Golf Shop Manager with purchasing of both hard and soft goods merchandise.
- Assist in receiving hard goods and managing inventory levels monthly.
- Act as a role model for all employees by demonstrating the behavior and work ethic expected.
- Maintain consistent communication with the head golf professional and senior staff.
- Promptly and effectively respond to all membership questions and concerns.
- Coordinate and participate in member golf trips.
- Provide basic club repair.



Cherry Valley Club is an 18-hole private club located in the Garden City, NY with over 400 golf members. It was founded in 1916 with the course designed by Devereux Emmet. The club culture is family-oriented with most of the membership living locally. The golf operation is very active and plays approximately 23,000 member rounds per year from March through October and hosts 28 outings throughout the season.

***Please submit all cover letters and resumes to Head Golf Professional, Jeff Sullivan
JSullivan@Cherryvalleyclub.com***