



Job Description

Title

Assistant General Manager

Company

Golfzon Range by Leadbetter

Position

We are looking for an Assistant General Manager with an entrepreneurial spirit to help launch a new indoor golf business. This is not a typical golf facility but will operate more like a gym allowing members to learn and practice golf on state-of-the-art golf simulators with oversight from a team of instructors. We are looking for a team member to assist in facility operations, selling memberships and delivering outstanding customer service to retain clients.

Responsibilities and Duties

- Assist in all aspects of facility operations, supporting General Manager duties
- Act as on-duty manager during times General Manager is off property including supervising hourly staff
- Responsible for opening, set up, breakdown and closing of facility
- Deliver and handle membership sales and renewals
- Administer bookings and scheduling
- Provide tours for prospects and orientation for new members
- Deliver training to members on the use of golf simulators
- Support promotions activity including social media and attending sales events
- Oversee front desk related activities including check ins and merchandise sales
- Support daily reporting and sales reconciliations
- Monitor safety and cleanliness of facility
- Respond to member inquires and resolve complaints

Experience

- 1-2 years' experience within membership-based business in fitness, wellness or golf industries
- Track record of membership acquisition and retention
- Experience using membership management and booking software
- Experience operating a public facility
- Proficient in sales and customer communications by phone, email and in person
- Knowledge of local business area
- Knowledge and interest in golf

Job Type

Full-Time, required to work evenings and weekends

Reporting to

General Manager

Salary & Benefits

\$38k pa

Sales commission

Medical, Dental, Vision Health Benefits

401k investment options

Paid time off

Free use of practice range as availability permits

50% discount on golf lessons

Location

Little Ferry, NJ.

Company information

Golfzon, based in South Korea, is a global golf simulator company. Golfzon has a presence in 63 countries and 7,300 sites around the world, with over 72 million rounds of golf played annually on Golfzon simulators.

Leadbetter, founded by David Leadbetter, is the leading golf instruction company in the world - with 38 Academies in 15 countries. Leadbetter is a direct subsidiary of Golfzon Newdin Holdings. For over 30 years, Golfzon and Leadbetter have pioneered new, innovative ways to make it easier for golfers of all abilities to play and enjoy the game.

Golfzon Range by Leadbetter

Golfzon Range by Leadbetter (also known as GDR Academy in Asian markets) was started in 2017 and there are now over 90 stores across Korea. This will be the first facility opened in the US with the aim of making it faster for golfers to learn and improve their golf game using the latest technology blended with clear and simple instruction.

Apply at

Email your resume to steven.m@golfzonrange.com