



## 1<sup>st</sup> Assistant Golf Professional

### About the Club

- Harrison Meadows CC is open to Harrison residents. The golf club was purchased by the town of Harrison in 2021. The goal is to make the club fun and family oriented with good camaraderie for the residents. The club has 18 holes, large practice facility with teaching area, pool and tennis facilities.

### Summary

- The position can be seasonal or year round. The candidate will thrive in a hospitality environment and be highly focused on providing superior service to members and guests. **At the same time, the candidate will enjoy a work life balance, playing and practicing golf and the opportunity to conduct a large instructional program. The club recently purchased 2 indoor hitting bays. Representing the club in section events and playing with members is encouraged.**

### Responsibilities

- Assist the Director of Golf in interviewing, hiring, training, planning, assigning, and directing work, evaluating performance, rewarding, and disciplining maintenance associates; addressing complaints and resolving problems.
- Assist in the management of department members that may include, but is not limited to: Starters, Player Assistants, and Guest Services Attendants.
- Ensure that effective orientation and training are given to each new associate. Assist in developing ongoing training programs.
- Assist in monitoring business volume forecast and plans accordingly in areas of manpower, productivity, costs and other expenses.
- Responsible for implementing and maintaining excellent service to achieve guest satisfaction.
- Initiate and promote all club golf activities.
- Develop, grow, and conduct both individual and group instruction.
- Assist Director of Golf with procurement, merchandise, and shop assistants with merchandising and sales.
- Supervise preparations for golf outings.
- Conduct staff meetings with subordinates.
- Incorporate safe work practice in job performance.
- Perform other duties as required



### **Qualifications**

- PGA Member in good standing or PGA Apprentice close to becoming a member
- Strong planning and organizational skills
- Very knowledgeable in golf operations
- Enthusiastic team leader who is helpful and approachable

### **Compensation and Benefits**

- Competitive Salary-\$65,000 and based on start date
- Individual and group instruction
  - Additional instructional income can range from \$0-\$50,000
- Work life balance
- 401k, Health Insurance, PTO, PGA dues paid, uniforms, meals while on property, playing and practicing privileges

**Apply Now: Email resumes to Nick Schremser, PGA Director of Golf**  
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