

The Assistants Tour

Policies and Procedures set forth by the Metropolitan PGA.

ELIGIBILITY

All Members except A-1, A-2, A-3, A-4, A-5, A-7, A-9, A-13 and A-15 and all Apprentices who are eligibly employed and in good standing with the PGA of America at the time of entry and as of the event deadline.

A-5 are eligible provided they are employed in an Assistant Professional position

Non-Registered Assistants are eligible to play provided they meet the following criteria:

- Employed at a PGA Recognized Facility
- Supervised or employed by a Class A Professional of the following classifications:
 - o A-1, A-2, A-4, A-7
 - o A-5 provided they are still employed in a Head Professional position
 - o A-9, A-13 or A-15 provided they are the highest-ranking PGA member at the facility.

EVENT SEQUENCE

1. Announcements will begin 15 minutes prior to the event starting time.
2. The Met PGA Official on-site finishes the tournament announcements and carts disperse from the staging area.
3. Competitors may tee off once they have reached their assigned starting hole and are ready to play provided the hole is open and clear for play.
4. As soon as each group finishes, they MUST proceed directly to their golf cart, and drive directly to the scoring area without delay. All signing of scorecards and tallying will be done at the scoring area. Completed and attested scorecards are to be given directly to a MET PGA Official.
5. Assistants Tour events will adhere to the [Metropolitan PGA Policies and Procedures](#)

COMPETITIVE READINESS POLICY

Players who score 90 and higher in an event for the second time, will receive a letter identifying their first breach of the policy. The hope is that prior to the next event, players will be better prepared and will make every effort to be as competitive as possible.

If a player returns a score of 90 or above a third time this season, our Tournament Chairmen will reach out to your head professional or someone who you might consider a mentor and see if there might be ways to help with your game or preparations for competition.

A fourth score of 90 or above will result in a suspension of playing privileges on the Assistants Tour until a documented plan is in place that everyone is comfortable with.

Staff will also report on collected cards that are not posted (no cards) to try and document their scores. If a player does not return a scorecard multiple times to avoid posting a score of 90 and higher, that player will be included in the policy as set forth.

ENTRY DEADLINE

The Deadline for signing up for an Assistants Tour Event is the Wednesday prior to the event at 11:59 PM. Any player who does not enter prior to the deadline must contact the Assistant Tournament Director to enter provided there are available spots in the field. If the field is full, players will be placed on a waitlist in the order they registered (if field fills prior to the deadline) or contacted the Assistant Tournament Director (if entering after the deadline).

PAIRINGS

Pairings will be drawn randomly in Blue Golf. Players employed at the same club or facility are prohibited from being paired together unless partnering in the Assistant/Assistant Match Play Championship.

The host assistant professional will be permitted to select his pairing. No other pairing requests will be granted.

Pairings will be posted by Noon on Friday unless extenuating circumstances prevent otherwise.

FORMAT

18 Hole Individual Stroke Play with possible Optional Cash Skins and optional supplemental purse. If necessary, the winner will be determined by a Sudden Death Playoff. Holes played in the playoff will be determined by the committee. The supplemental purse will be paid out to 25% of those who enter. If no skins are claimed the skin money will be added to the purse.

All one-day Assistants Tour events will be shotgun starts unless otherwise indicated. Hole assignments will be distributed with the pairings.

LOCKER ROOM

Players are required to use the locker room if it is available. If not, the parking lot is acceptable. Visit the event information page to see if locker room will be open.

DRESS CODE

Professional golf attire (no shorts for men).

ENTRY FEE

Entry fees are to be paid by online registration only. The entry fee is \$90.00 for A-8's and Registered Apprentices. The entry fee is \$100.00 for Non-Registered Assistants.

* All players must have paid playing privilege fees or tournament dues.

* Non-registered assistants must pay an insurance surcharge as well as a Section administrative fee. This makes their total entry fee \$100.00.

* Wait-listed professionals will be subject to the above entry fees.

CANCELLATIONS & NO SHOWS

In the event you must cancel, contact the Assistant Tournament Director as soon as possible.

Professionals who "no-show" will forfeit his or her entry. Consideration will be given only for special extenuating circumstances.