

Job Opportunity: Assistant Golf Professional at Bedford Golf & Tennis Club

Location: Bedford, NY

Position Type: Full-time, Seasonal (March 15 - November 1) Start and end dates negotiable

Hours: 45-60 hours per week, with flexible scheduling

About Bedford Golf & Tennis Club:

Founded in 1891, Bedford Golf & Tennis Club is one of the oldest clubs in America, offering a relaxed family atmosphere with 325 family memberships and a new clubhouse facility as of 2023. The club hosts approximately 15,000 rounds annually and is committed to providing exceptional service and a welcoming environment for members and guests. The club also offers 8 red clay tennis courts, pool with snack bar, 3 paddle tennis courts and practice area to go along with its challenging 18-hole championship golf course. The golf shop is owned by the professional and had \$500,000 in sales last season.

Position Overview:

We are seeking a recently elected PGA or LPGA member or an Associate Professional in good standing, who is eager to advance their career in golf operations to become a head golf professional. This role offers a unique opportunity to gain exposure to all areas of the golf operation, develop golf programs, and engage with an active membership that includes connections to many of the most prestigious clubs in the Northeast.

Key Responsibilities:

- Oversee daily golf shop operations, ensuring outstanding service and efficient processes.
- Develop and implement junior golf programs including five-week summer program for children ages 4-12.
- Take a lead or supporting role in organizing and executing all golf events, ensuring smooth operation and an enjoyable experience for participants.
- Collaborate with the Head Professional and fellow Assistant Professional to enhance member instructional opportunities.
- Utilize software technologies such as Golf Genius, Microsoft Office applications, Clubessential, and POS systems to manage operations effectively.
- Encouraged to compete in Met PGA assistant tour events and seek opportunities for continued education and advancement, with most Mondays off to accommodate this.
- Engage with members daily to foster relationships and enhance the club experience.

Qualifications:

- Recent PGA or LPGA member or Associate Professional in good standing.
- Two- or four-year college degree preferred.
- 2-5 years of experience in golf shop operations, preferably at a private facility.
- Proficiency in current software programs, including Golf Genius, Microsoft Office, Clubessential, and POS systems.
- Strong interpersonal and communication skills, with a passion for junior golf and promoting the game of golf.

Why Join Us?

This is an excellent opportunity for a young professional enrolled in the PGA associate program or a recent graduate to take the next step in their career. You will have the chance to build your network among high-profile club memberships and gain valuable experience in all areas of golf operations in a supportive and dynamic environment.

Benefits:

- Housing (newly constructed on property)
- Meals when on duty
- Equipment agreement
- Clothing for uniforms provided.

Compensation:

- Total Anticipated Compensation (30-35 weeks) \$50,000-\$70,000+
- 100% Lesson and clinic revenue
- PGA Dues paid
- Year End Member contributed bonus
- 401K after 1-year
- Education and tournament expense allowance

Application Process:

Interested candidates should submit their resume and a cover letter outlining their qualifications and interest in the position to TFletcher@bgtclub.org We look forward to hearing from you!